



# MANITOBA AIRSHOW

## *Vendor Package*

*Manitoba Airshow  
August 3 & 4, 2024  
Southport, MB*

# About the Manitoba Airshow

2024 marks the return of the Manitoba Airshow! After the success of the 2018 Manitoba Airshow, Southport is excited to host this thrilling event once again. This year's event will feature two days of breathtaking performances by military and civilian performers as well as plenty of ground-level entertainment including food trucks, kids activities and static displays where people can get up close and personal with some of the aircraft.

The organizers project an approximate attendance of 10,000 guests per day. This is an exceptional opportunity for your business.

We look forward to working with you!

## Vendor Opportunities

The Manitoba Airshow is offering vendor opportunities during the two day event. All food vendors must be compliant with Manitoba Special event sanitation guidelines and have a valid food service permit.

### Vendor Fee

**Vendor Fee •••••••••••••••• \$750 + GST + \$100 Refundable Damage Deposit**

Interested parties are required to email [bneudorf@southport.ca](mailto:bneudorf@southport.ca) with the following information:

Name of Vendor: \_\_\_\_\_

Type of Vendor/Type of Merchandise Sold: \_\_\_\_\_

Copy of Food Service Permit (If applicable)

## **Manitoba Airshow – August 3 & 4, 2024**

Southport Airport  
25 Centenaire Drive  
Southport, MB R0H1N1

This vendor agreement is made the \_\_\_\_\_ day of \_\_\_\_\_ in the year 20\_\_\_\_ between the Manitoba Airshow and \_\_\_\_\_, hereinafter called the Vendor. Manitoba Airshow agrees to permit the Vendor to use the Southport Airport and be part of the August 3 & 4, 2024 Airshow.

### **a) Manitoba Air Show Responsibilities**

- Provide vendor with a written confirmation of your reservation.
- Provide vendor with a designated parking spot for your food truck.
- Provide vendor with a means to fill up generators after show hours.
- Provide vendor with fresh water.
- Provide vendor with 4 access passes to the Manitoba Air Show. These passes may be exchanged with employees coming onsite for shift change purposes only.
- Additional employees must purchase tickets for each day. Tickets are available for purchase online: [www.mbairshow.ca](http://www.mbairshow.ca)

### **b) Additional Vendor Responsibilities**

Set up time: 8:00 AM (further details to be provided at a later date)

Take down time: 5:30 PM

- Fill out appropriate paperwork.
- Provide a copy of up to \$2 Million in insurance coverage.
- Provide a copy of a Manitoba Food Service Permit.
- Provide credit card info for a refundable \$100.00 deposit, in the case of damages.
- Complete set up (30 minutes) before designated event start time (8:30 AM set up time, gates open at 9:00 PM).
- Cleaning of your parking space during and after event i.e. garbage removal, grease.
- Provide own power – The Manitoba Airshow has the right to shut vendor down if generator is excessively noisy or exhaust is heavily polluting air. Silent generators are preferred.
- Vendor may not close early, they must stay until or after 5:30 PM
- Disposal of grey water cannot occur anywhere onsite. Any vendor caught doing so will face a \$1,000.00 fine. A dumping facility is available approximately 3 kilometers

away at the Portage la Prairie Wastewater facility, located at 400 River Road, at the intersection of Highway 240 and the Trans-Canada Highway.

- Generate and submit a sales report at the end of the show, in order to receive the damage deposit back.
- For the ease and safety of vendors and volunteers, the Manitoba Airshow is a cashless event. Food vendors are required to accommodate debit and credit payments.

### **c) Damage Deposits**

That the Vendor accepts the responsibility for any damage done to the Southport Airport at their station during the above-mentioned period and agrees to pay for any such damage. The Vendor agrees to provide a refundable damage deposit of \$100.00 through credit card. The damage deposit will be returned after the event if the Vendor station is left clean and without damage.

### **d) Terms of Payment**

That for the agreed use of said facilities; the Vendor shall pay the Manitoba Airshow a non-refundable booking fee of \$750.00 + GST. Payments should be made out to the Manitoba Air Show through cheque or credit card.

### **e) Terms of Use**

That the Vendor has received, as part of the rental package, the Manitoba Airshow "Vendor Agreement". The Lessee has read, understands, and agrees to all the terms and conditions listed. That all local, provincial, and federal laws, bylaws and regulations will be followed including but not limited to the Manitoba Health and Safety Bylaws.

## **1. Contact Information**

Name of Company: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Website: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City/Town: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
License Plate Number: \_\_\_\_\_

## 2. Information Release

I, \_\_\_\_\_ (Authorized Company Representative) do hereby authorize the Manitoba Airshow to publish my company information as stated below in all publications and/or media related to the Manitoba Airshow 2024.

Please complete the following information as you would like it to appear in the publications and on the website:

Name of Company: \_\_\_\_\_ Representative: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

Company Name to be used on printed material: \_\_\_\_\_

Please provide:

- Your logo in one of the following formats: .jpg, .png, .eps (.png or .eps preferred)
- A photo of your choice in .jpg format (optional).

## 3. Payment Information

Please select your method of payment (check one):  Cheque  Credit Card

Please make cheques payable to The Manitoba Airshow.

### Credit Card Payment

We accept VISA and MasterCard. Credit card payment is subject to completing all required information below. By signing in the Authorized Cardholder Signature box, this verifies that you hereby authorize the Manitoba Airshow to process the indicated amount on your credit card for both payment and the damage deposit. This is legal and binding.

Cardholder Name (please print): \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Expiry Date (MM/YY): \_\_\_\_\_

CCV: \_\_\_\_\_

## Card Type Total Amount

\$887.50 (GST and damage deposit included)

Authorized Cardholder Signature full payment must be received by the Manitoba Airshow to secure a vendor spot.

I, the undersigned, in signing this rental agreement, as the Vendor, agree to indemnify and save harmless the Manitoba Airshow of any and all claims, demands, suits and costs arising out of any act or omission of the Manitoba Airshow or any servant, agent or officer of the Manitoba Airshow.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_ Vendor (Authorized Representative) – Print

\_\_\_\_\_ Vendor (Authorized Representative) – Signature

## 4. Insurance Information

The Vendor must attach a copy of the required insurance certificate.

This Liability Insurance is extended to include Personal Injury, Contractual Liability, Non-Owned Automobile Liability, Products, Completed Operations, Cross Liability Clause and Severability of Interest Clause. This is to certify that the Policies of Insurance as described above have been issued by the undersigned to the name insured named above and are in force at this time.

If cancelled or changed in any manner, that would affect the Manitoba Air Show event, as outlined in coverage specified herein for any reason, so as to affect this certificate, thirty (30) days prior written notice by registered mail will be given by the Insurers to:

The Manitoba Air Show – 25 Centenaire Drive, Southport, MB R0H 1N1.

Tel: 204.428.6059.

## 5. Contact Information

Breanne Neudorf

Manitoba Airshow

Phone: 204.428.6059

[bneudorf@southport.ca](mailto:bneudorf@southport.ca)